

Classroom Rules:

1. Be Courteous.
2. Be Respectful
3. Be Responsible

Classroom Procedures

Coming to Class

1. Walk into the room quietly
2. If you had homework, put your homework or other assignments in period drawer.
3. Take your seat quietly
4. Begin "Bellwork" (Fill out your notebook)

When You are Absent

1. Check the agenda.
2. Check the table for papers that were passed out.
3. If you do not understand the assignment ask your classmates.
- 4.

Coming to Attention

"Three, Two, One"



- Eyes on speaker
- Quiet
- Be still
- Hands free (put things down)
- Listen

When you Finish Early

- Finish other classwork
- Start your homework
- Read quietly

Passing in Papers

- Pass papers *ACROSS* rows
- Put paper on the person's desk next to you
- When papers are at the end of the aisle the Paper Collector will pick them up and put them in the drawer for that period.
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When You Need a Pencil or Paper

It is your job to come to class prepared. Borrow one from someone around you.

Pencil Sharpening

Pencil sharpening is *NOT* allowed during class time. It is to be done before or after class. I suggest you bring several pencils and pens with you at all times.

Trash

You may **not** get out of your seat without explicit permission. Please put your trash on your desk and I will throw it away for you.

Headings on Papers

Name, Date, Subject and Period in the upper right corner of the page.

See Sample:

John Doe
September 10, 2007
English
Period 6

Asking a Question

First, very quietly ask three people near you. If you still don't know raise your hand.

Rewards and Discipline

Rewards

- Kind words from the teacher
- Loving notes and phone calls home
- Stickers and stamps
- Class points Discipline
- 1. Visual Warning: You will receive "The Look" or feel my presence near you.
- 2. Verbal Warning: If I say your name or "Verbal Warning" this is your last chance.
- 3. Parent Contact
- 4. Parent Contact with Detention
- 5. Out of class suspension
- 6. Visit to Administration
- Class Jobs
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 - Paper Collector: Picks up papers from end rows and puts in period drawer.
 - Teacher's Assistant: Assist the teacher where and when needed. Stamps agendas. May also substitute for other jobs. (First period TA fills out Dailey Agenda)
 - Librarian: is in charge of the classroom library books. The Librarian keeps the bookshelf neat and returns any books found out of place somewhere in the room. The librarian also keeps track of books checked through the sign-in sheet.
 - Homework Checker: Check off homework assignments and put into homework folder. You may substitute for the TA if that

person is absent.

- **Grades**

Assessment 35%

Writing 35%

Language Arts Notebook (Includes Reading, Homework, and Projects)
25%

Class grades and percentages are given to the students at the bottom of their assessments, and are available anytime a student asks for it.